



## **The Audio Setup Wizard in Adobe Connect**

This manual contains information about how to use the Audio Setup Wizard in Connect. For example, if the sound doesn't work properly or maybe doesn't work at all you will go through the wizard.



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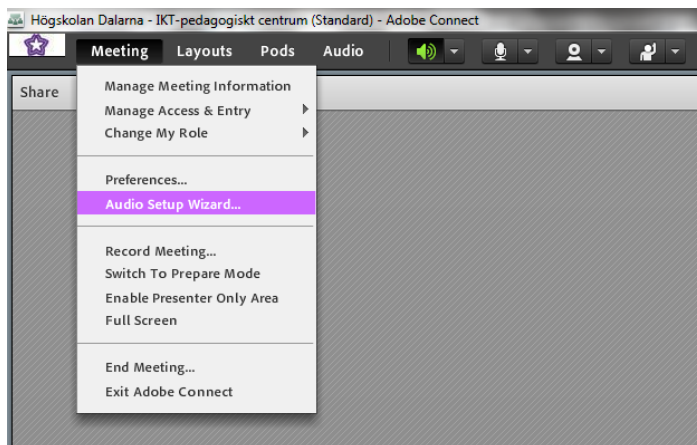
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### ***Where do I find the Audio Setup Wizard?***



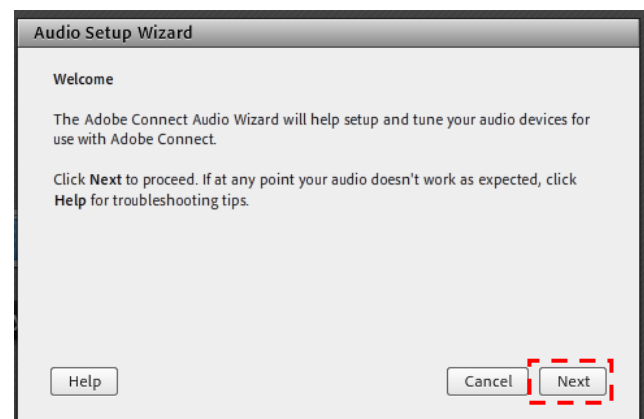
If the sound doesn't work or the other attendees think they can't hear you good enough you'll go through the Audio Setup Wizard. It's always a good idea to use the wizard before a meeting to get the best possible sound. You will find it in the menu **"Meeting → Audio Setup Wizard"**.



### ***How does it work?***



The Audio Setup Wizard starts and to go to the next step just click **"Next"**.



Then you will be able to test the sound.

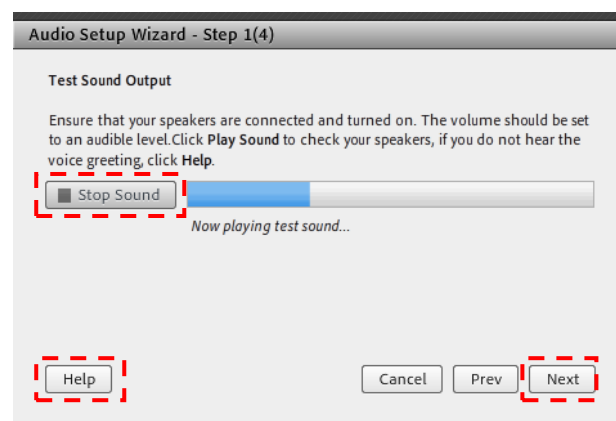
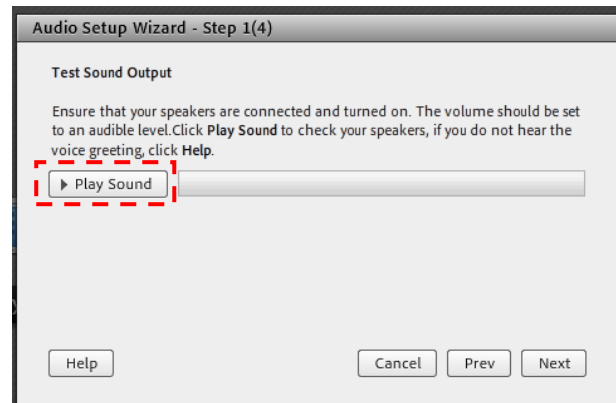
Click on **"Play Sound"** and you will be able to hear music from your selected playback device.

If you can't hear any sound, please check the playback device on your computer and check that the sound isn't turned OFF. If

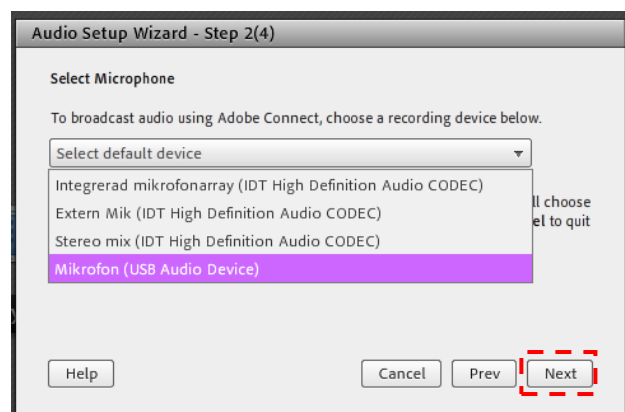
this doesn't work, check that the right playback device is selected in the settings for the computer. If you don't know how to do this, please contact us at NGL Centre at Dalarna University, then we'll help you further.

If you can't hear any sound you could also click on **"Help"** for more help to find solutions for your problems. A new web page will then be opened.

If you CAN hear sound at once you can just click **"Stop Sound"** and go on with the wizard by clicking **"Next"**.



In the next step, you are now going to select what recording device you will use as your microphone. Depending on whether you have a headset with two contacts or one with a USB-contact you will select a little different. If you have a headset with two contacts there will

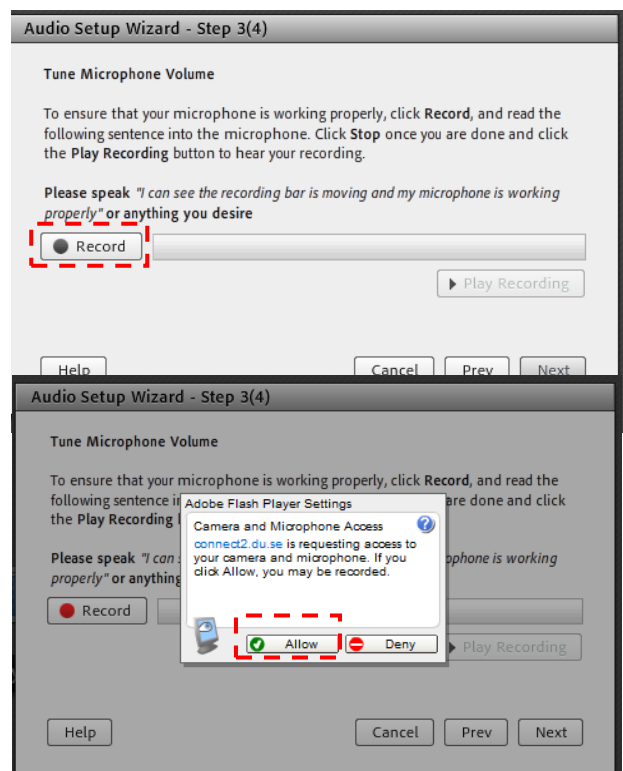


probably say something about microphone in the name among the settings. If you have a USB-connected headset you will look for something in the name with the word USB.

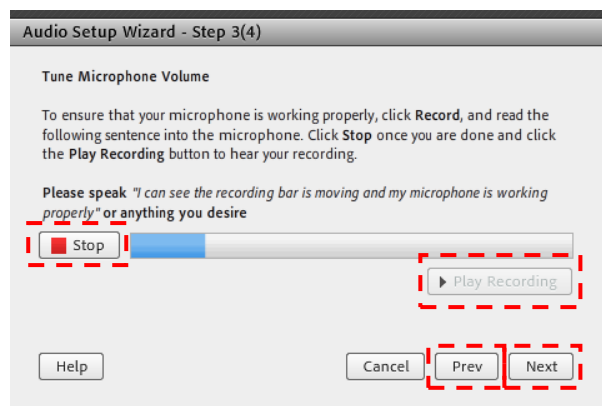
Many web cameras have a built-in microphone that often gives a less good sound, so mostly you should avoid using that one as the microphone source. Then click **"Next"** to advance through the wizard.

Now you will be able to check if your microphone works properly and to get it on a proper level of the volume. Click on **"Record"**, and you will record yourself if it works properly.

There might be a dialogbox asking you if you allow the program to use your camera and microphone – that means if you allow the program to broadcast your camera and voice. Click **"Allow"** and then **"Record"** again.

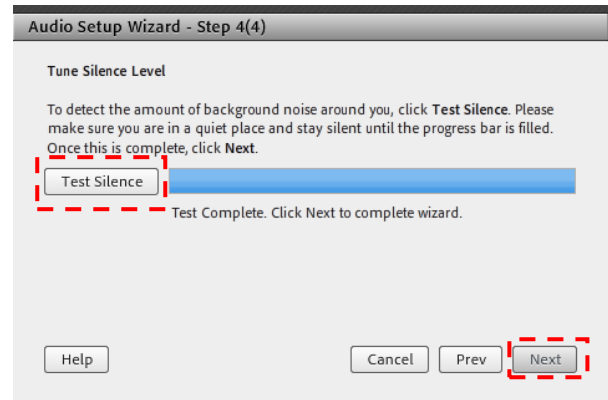


If you have selected the right microphone and it works there will be a blue bar moving when you are speaking. If you talk for a while the program will be able to set your volume level automatically. Click **"Stop"** and then click **"Play Recording"** to listen and check the quality of the sound. If you find the sound satisfactory you click **"Next"**.

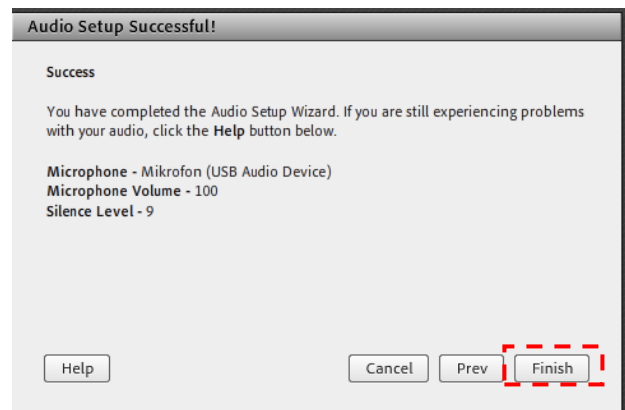


If you can't hear anything you step back by clicking **"Prev"** and select another setting.

In step 4 (4) you will calibrate how much background noise you've got. You do this by clicking "**Test Silence**" and then just remain quiet until the blue bar fills the rectangle. Then you click "**Next**".



Now you're done with the Audio Setup Wizard. The wizard concludes your settings and if you were successful with your settings. Click "**Finish**" to go back to Connect.



## ***NGL Centre***

This manual has been developed by the NGL Centre at Dalarna University.

Please email us if you find it to have mistakes: [support@du.se](mailto:support@du.se).

If you would like to read other such manuals, please go to:

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